

San Antonio Public Library
Monthly Operating Statement
October 1, 2021 to October 31, 2021
Percent of FY Elapsed: 8%

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022
City General Fund--Personnel Services					
Car Exp Allowance	18,000	1,500	-	16,500	8%
Cell Phone Reimburse	4,200	300	-	3,900	7%
Civ Cloth/Boot Allowance	-	2,425	-	(2,425)	
Civil Actv Healthcr	3,032,742	252,728	-	2,780,014	8%
Def Comp-Executives	20,413	-	-	20,413	0%
FICA & Medicare Exp	1,532,921	129,359	-	1,403,562	8%
Language Skill Pay	36,600	2,850	-	33,750	8%
Life Insurance	16,386	940	-	15,446	6%
Overtime Salaries	1,737	38	-	1,699	2%
Pers Leave Buy Back	199,688	-	-	199,688	0%
Regular Salaries	20,039,352	1,723,662	-	18,315,690	9%
Reserve COLA	1,170,716	-	-	1,170,716	0%
Retiree Hlth Assess	336,503	28,042	-	308,461	8%
Retiree Payout Sal	-	15,220	-	(15,220)	
Retirement Exp	2,034,501	180,605	-	1,853,896	9%
Salary Turnover Targ	(861,002)	-	-	(861,002)	0%
Shift Differential	19,300	4,652	-	14,648	24%
Temp FICA & Medicare	-	89	-	(89)	
Temporary Salaries	-	734	-	(734)	
Total General Fund Personal Services	27,602,057	2,343,144	-	25,258,913	8%
City General Fund--Contractual Services					
Adv and Publications	11,450	3,267	-	8,183	29%
Alarm and Sec. Serv.	92,287	4,809	1,200	86,278	7%
Binding & Printing	52,585	281	2,170	50,134	5%
Cleaning Services	1,239,747	99,317	-	1,140,430	8%
Computer Software Maint.	521,604	319,547	-	202,057	61%
Contractual Services	943,903	3,738	719,591	220,574	77%
Credit Card Fees	24,000	1,027	-	22,973	4%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	924,828	83,781	-	841,047	9%
Freight and Storage	31,817	1,736	-	30,081	5%
Mail and Parcel Post	14,526	-	-	14,526	0%
Maint - Buildings	963,335	114,932	658,990	189,414	80%
Maint & Rep - Cmrl	3,393	18	-	3,375	1%
Maint. - M&E	40,420	3,882	-	36,538	10%
Maint.- Repair Auto	12,595	1,226	-	11,369	10%
Membership Dues	15,300	90	-	15,210	1%
Other Contract Svcs	23,000	-	-	23,000	0%
Participation-Booth Fees	-	500	-	(500)	
Public Copy/Print	306,218	22,752	-	283,466	7%
Rental of Equipment	5,000	561	-	4,439	11%
Rental Office Equipment	9,000	-	-	9,000	0%
Subscriptions to Computer Svcs	297,711	153,972	-	143,739	52%
Temporary Services	123,262	4,490	12,816	105,957	14%
Transportation Fees	89,485	6,901	-	82,584	8%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	5,750,089	826,825	1,394,767	3,528,498	39%
City General Fund--Commodities					
Clothing and Linen	6,092	1,926	6,765	(2,599)	143%
Computer Software	18,300	-	-	18,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	180	-	(180)	
Janitorial Supplies	36,452	(794)	1,764	35,483	3%
Library Materials	184,257	348	8,640	175,270	5%

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Library Resources	5,192,944	487,744	196,608	4,508,592	13%
M&R Material Bldg/Imp	60,854	5,801	-	55,053	10%
M&R Material Mach/Eq	28,608	-	-	28,608	0%
M&R Parts Automotive	7,741	663	-	7,078	9%
Office Supplies	135,877	5,245	725	129,907	4%
Other Commodities	53,000	3,775	-	49,225	7%
Total General Fund Commodities	5,725,125	504,886	214,502	5,005,738	13%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	132	-	1,452	8%
Build. Maint. Chg	262,354	21,863	-	240,491	8%
Gas and Electricity	1,203,500	90,356	-	1,113,144	8%
General Liab. Assess	287,713	23,976	-	263,737	8%
Mail & Delivery Svcs	11,822	985	-	10,837	8%
Unemploy Comp Assess	1,404	-	-	1,404	0%
Motor Fuel and Lub.	21,140	2,507	-	18,633	12%
Rent of City Equip. (Vehicle Replacement Fund)	40,125	3,344	-	36,781	8%
Water and Sewer	326,900	21,337	-	305,563	7%
Workers Comp Assess	78,806	-	-	78,806	0%
Total General Fund Other Expenditures	2,235,348	164,499	-	2,070,849	7%
City General Fund Scheduled Line Items					
Cell Phone Services	22,887	49	-	22,838	0%
Communications Radio	874	-	-	874	0%
Interfnd Transf Out	138,106	11,509	-	126,597	8%
IT Assessment Fee	2,075,601	172,967	-	1,902,634	8%
Procurement Fee	138,743	11,562	-	127,181	8%
Wireless Data Communications	5,284	-	-	5,284	0%
Total General Fund Scheduled Line Items	2,381,495	196,087	-	2,185,408	8%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	30,440	1,163	506	28,771	5%
Cap<5000 - Furn & Fix	168,950	-	-	168,950	0%
Cap<5000 - M&E Other	9,100	10,659	2,763	(4,321)	147%
Cap<5000 - PC Replct	313,000	20,278	158,304	134,418	57%
Computer (BudgetOnly)	6,000	-	-	6,000	0%
M&E (Budget Only)	14,000	-	-	14,000	0
Total General Fund Capital Outlay	541,490	32,100	161,572	347,818	36%
Total City General Fund	44,235,604	4,067,541	1,770,841	38,397,223	13%
2021 Major Gifts					
Friends of the Library	30,000	4,955	4,239	20,806	31%
Library Foundation	233,490	141,400	85,772	6,319	97%
Library Foundation - FY20 Carryforward	20,802	14,104	1,170	5,528	73%
Total Major Gifts	284,292	160,459	91,181	32,652	89%